

BOARD/STAFF MEETING MINUTES

May 31, 2017

Board Conference Room

Commissioner Judy Napier called the meeting to order at 10:04 a.m.

Attendance: Chairman Jeff Painter; Eddie Wirt, Commissioner Chief Communications and Research Officer, Judy Napier; Commissioner Henry Marsh; Travis Hill, Chief Operating Officer/Secretary to the Board; Chris Curtis, Deputy Secretary to the Board; Hallie Yeager in for Eddie Wirt, Chief Communications and Research Officer
Paul Van Lenten, Chief Financial Officer; Ryant Washington; Jolyn Paoletti, Administrative Assistant

Commissioner Napier motioned to amend and approve the minutes from the May 10, 2017 board meeting. Commissioner Marsh seconded the motion and with all in agreement, the previous new business items and minutes will be amended.

Commissioner Napier motioned to approve nine new business items. Commissioner Marsh seconded the motion and with all in approval, the nine new business items were approved as read:

- Approval (for the record) to hire a Security Officer (position #71206) as requested by the Virginia ABC Bureau of Law Enforcement: Security Unit.
- Approval (for the record) to hire an Administrative Technician (position #80615) as requested by the Virginia ABC Bureau of Law Enforcement.
- Approval (for the record) to hire an ABC Authority Transition Consultant (position #71006) as requested by the Virginia ABC Hearings and Appeals Unit.
- Approval (for the record) to hire a Financial Consultant (position #00124) as requested by the Virginia ABC Accounting Department.
- Approval (for the record) to hire an Accounting Manager (position #00180) as requested by the Virginia ABC Accounting Department.
- Approval (for the record) to hire a Payroll Specialist (position #00566) as requested by the Virginia ABC Payroll Department.
- Approval (for the record) to hire an IT Staff Auditor (position #08564) as requested by the Virginia ABC Information Technologies Department.
- Approval (for the record) to hire a Director of Human Resources (position #00797) as requested by the Virginia ABC Department of Human Resources.
- Approval (for the record) to renew the lease for ABC store #155 in the York River Crossing Shopping Center located in Gloucester at \$12.74 per square foot, as requested by the Virginia ABC Real Estate Division.

Directors Reports

Each director presented an over view on their division's various projects, progress, and other updates on specific programs.

Comments from the Public

None

Comments from the Board

Unfinished Business

None to report

Adjournment:

At 10:50 am, with no further business, Commissioner Napier moved to adjourn for the day. Commissioner Marsh seconded and the motion was carried unanimously.